

AEEC 2018-2019



Back to School Events

- **Monday, August 6th, 4:00-6:00pm - Meet the Teacher**
You will have the opportunity to visit informational tables, pick up forms, purchase yearbooks, purchase t-shirts, pay for lunch, and visit with classmates/teachers.
- **Wednesday, August 8th – First Day of School**
Students and parents will be able to enter the building at 7:15 am. We can't wait to see everyone's smiling faces!
- **Tuesday, August 21st, 5:40pm - PTO Meeting & AEEC Curriculum Night**
PTO Meeting beginning at 5:40pm. Immediately following, parents (no students please) will attend curriculum night in teacher classrooms. Parents, please meet in the Tigers Den at 5:40pm. You will then proceed to classrooms to learn about the year ahead until approximately 7:15pm.
6:00-6:30pm Kindergarten, First Grade, and Second Grade Classrooms
6:45-7:15pm Kindergarten, First Grade, and Second Grade Sessions will be repeated at this time.

Welcome New Families to AEEC!

Welcome to your new AEEC Family!

We are excited to welcome you to the AEEC Family! We look forward to building strong, positive relationships with you!

Ways you can immediately get involved:

- * Join and attend PTO meetings
- * Volunteer at our school/classroom
- * Create a positive relationship with teachers & administrators
- * Let us know how your talents can make us better

Main Office Contact Information: (334) 887-4950
Main Office Hours: 7:00am-3:30pm

School Supplies

If you were unable to meet the June deadline for supply kits, please see the enclosed list for your child's grade level. There will be no extra pre-ordered kits sold this year. You may also visit our Auburn Early Education webpage to view the supply lists.

<https://www.auburnschools.org/aeec>



Classroom Information

Be on the lookout for exciting mail coming your way soon! August 1st, teachers will mail postcards with homeroom teacher assignments.

Homeroom teachers will also create displays in the main gallery hallway with their students' names.



Note: If you have not completed residency and registration, your child will not be assigned a class.

Meal Prices 2018-19

Please complete the online lunch form if you believe you may qualify for free or reduced lunch.

Free and reduced meal applications, as well as online meal payments, will **reopen August 1, 2018**. This has to be done **EVERY** year to receive this benefit. There will be no charges after May 1st, 2019.

We want to help! Let us know if you need assistance in completing the online form. We have computer access and can “walk” you through the process.

	<u>Breakfast</u>	<u>Lunch</u>
Student	\$1.50	\$2.50
Visitor	\$2.00	\$3.50

ACS Calendar 2018-19

Please see the attached Auburn Early Education Center Calendar of Events for the 2018-2019 school year. We are hopeful early notice will allow you to make adjustments in arranging vacations and absences around the opportunities for your child to be in school. Absences for vacations are unexcused. Please try to limit check-in and check outs during the year.



Parent Teacher Organization

Help our students and teachers to have a successful year and join AEEC PTO!

Our PTO has worked tirelessly to make “Let’s Glow AEEC” a huge success by encouraging families to donate money to the school. This allowed 100% of ALL money to go directly to the school! You will hear more about this effort in the weeks to come. Please **MAKE** sure to join PTO for \$5.00 at Meet the Teacher Night!

We are looking for 100% participation in PTO!

Registration & Residency

If you have not yet completed your proof of residency and/or registration, please bring the required information to AEEC **prior** to August 1st. **Students who do not have completed information will not be placed in a class.** Please call our main office if you have any questions at (334)887-4950.

Acceptable Documents Include - Proof of residency: Current year property tax **PLUS** one current utility bill, or; Current **SIGNED** lease/rental agreement **PLUS** one current utility bill, or Current mortgage, mortgage statement, or Warranty Deed **PLUS** one current utility bill.



Arrival and Dismissal

Please make sure to be prompt in your arrival to AEEC. **Every minute of instruction counts!** Students should be in their classroom, seated, ready to begin the day no later than 7:45am. If riding in a car, please make sure students do not arrive earlier than 7:15. We DO NOT provide supervision prior to 7:15. After 7:45am, please do not let your child out in the car rider line. Please drive and park in the front visitor parking lot to sign your child in with Mrs. Mary.

Bus schedules will be forthcoming as we receive information from our transportation department. Bus information will be available at Meet the Teacher, August 6th. You will need to notify your child's teacher how your child will go home at Meet the Teacher. There will be a quick form for you to complete.

- ◆ **Arrival – 7:15-7:45am – 7:15am is the preferable time to get a jump start on the day!**
- ◆ **Dismissal of Bus and Day Care Van Students – 2:35pm**
- ◆ **Car Rider Dismissal – 2:35pm**

Buses will load and unload in the front circle of AEEC. Car riders will use the back entrance to AEEC from Wrights Mill Road. Thank you for your patience in the first days of school as the line gets backed up. Check out our video, produced by Auburn High students, regarding our Car Line procedures at <https://www.auburnschools.org/aeec>.

Safety is our priority!

IMPORTANT! TRANSPORTATION CHANGES

Transportation changes will not be accepted over email due to substitutes, teachers not checking email prior to dismissal, and etc. Please send a written note with your child. NO BUS changes will be allowed without the transportation form required by our transportation department. The form can be found on the AEEC web page

Bus Reminders

If your child rides the bus, remind him/her that the bus driver is in charge of getting students to and from school safely. Carefully review rules in the **Parent Student Handbook** found on ACS/AEEC web page.

Consequences for not following bus rules:

First Offense – Three Day Loss of Bus Privileges

Second Offense – One Week Loss of Bus Privileges

Third Offense – One Month Loss of Bus Privileges

4th Offense—Remainder of the Year Loss of Bus Privileges



Safety is Our Priority!

- ⇒ **Car Riders:** Please make sure you enter and depart from the back entrance of AEEC. You should never drop your child off in an area that is not designated for this purpose. People are not expecting that children will be dropped off in the front visitor parking lot, back parking lot, road, or area where we do not have teachers on car duty. Please do not drop your child off in the front circle parking lot as it is a safety hazard.
- ⇒ **PLEASE DO NOT** use your cell phone when you are in the AEEC Car Line! Use this time to talk with your child about his/her day, enjoy car time together. Allow the excitement of something special to take place that only your child can share. Possible questions: What technology did you use today and how did you use it? When did you use the Golden Rule or see someone else be kind? What was your favorite part of your day and why? What is a book you are reading at school? What math are you doing this week?



Check-In Reminders

We are working hard to protect your child. Any adult needing to check out or have access to a child at AEEC will need to present a valid [government issued I.D./driver's license](#). This will be required every year if you plan to visit AEEC. The system will provide information that notifies police of anyone on the sex offender data base and make us aware not to allow access. *Thank you for your support as we look for ways to support our families and keep our AEEC Cubs safe!*

Please check in with our front office each time you visit. Make arrangements with teachers when you are visiting for lunch or wanting to volunteer. We look forward to being your partner!



Back to School Checklists

Checklist for Meet Your Teacher Night

- Visit your classroom teacher for 2018-2019!
- Make sure you complete the transportation sheet in your child's classroom!!! Find out what bus you will be riding, where the stop is located, and the A.M. bus pick-up time. There will be a list of streets and buses in teacher classrooms.
- Complete any paperwork in child's classroom.
- Put money in child's lunch account – table at Meet the Teacher in the Tigers Den.
- Join PTO \$5.00 and see how you can get involved at AEEC this year.
- Join Birthday Book Club \$10.00
- Buy/Order School T-Shirt \$10.00
- Supply kits that were pre-ordered in the spring/summer will be in your child's classroom for the first day.

Checklist Before First Day of School

- Enjoy friends and family to refresh for the year ahead! Parents and children talk about what strengths and talents you have that make a difference and goals you want to accomplish at school this year.
- Complete registration and residency if you haven't already done this.
- Purchase supplies if you didn't purchase a kit.
- Hang school calendar and important AEEC dates in a place you will know special events. Tentative calendar of dates included in this mailing.
- Use the important dates included to add areas of interest to your calendar.
- Make sure you have corrected any new information – phone numbers, addresses, emergency contacts, etc. AND provide us with court documents if needed.
- If you are interested in being more involved in PTO, please contact our PTO President, Mindy Basquin at aecpto@gmail.com.
- Attend Meet the Teacher Night on August 6th from 4:00-6:00pm – come and go event.
- Label your child's clothing in case it ends up in lost and found.
- On Tuesday, August 7th lay out clothes and backpack. Make sure to get to bed early so you will be on time and ready for a GREAT first day on the 8th!

AEEC Important Dates to Remember

Dates are tentative and may change, depending on circumstance.

August 6	Meet the Teacher 4:00-6:00 PM
August 8	First Day of School 7:15 AM
August 14	Fall Pictures
August 21	AEEC Curriculum Night 5:40 to 7:15 PM
August 30	AEEC Title One Parent Information Evening 6:00 PM
September 3	Labor Day—No School
September 14	AEEC Fundraiser Kick Off and 2nd Grade Progress Reports Go Home
September 18	AEEC Family Math and Science Night 6:00 to 7:00 PM
September 21	AEEC/OES Night at AHS Football
October 9	Dedicated Dads Breakfast at AEEC 6:45 AM
October 18	AEEC PTO Glow Party 4:30 to 6:30 PM
October 19	Parent Teacher Conference Day to Pick Up Report Cards
October 23-26	Red Ribbon Week (activities for students during the school day)
November 9	Veterans Day Program 9:30 AM
November 12	Veterans Day Holiday—No School
November 14-16	AEEC Thanksgiving Meals
November 16	Progress Report Cards Sent Home
November 21-23	Thanksgiving Holidays—No School
December 4	Dedicated Dads Breakfast at AEEC 6:45 AM
December 11	Winter Holidays Program 6 PM
December 19	Winter Holiday Parties-Last Day of School for 1st Semester
January 7	Students Return to School
January 11	Report Cards Go Home
January 21	Martin Luther King Jr. Holiday-No School
January 24	Kindergarten Music and Art Night 6:00PM
February 8	Progress Reports Go Home
February 14	Valentines' Parties
February 21	AEEC Family Literacy Night 6:00-7:00 PM
February 28	1st Grade Music and Art Night 6:00 PM
March 5	Dedicated Dads Breakfast at AEEC 6:45 AM
March 11-15	Spring Break—No School
March 28	2nd Grade Art and Music Night 6:00 PM
March 29	Report Cards Go Home
April 1-5	Teacher Appreciation Week (TAW)

April 9	AEEC and OES Dedicated Dads Breakfast Held at OES 6:45 AM
April 25	Kindergarten Kick Off 5:30 to 7:00 PM
April 26	Progress Reports Go Home
May 16	AEEC Field Day at WMR Field
May 21	AEEC End of Year Celebrations, Students Last Day, Report Cards Go Home

***For parents who also have children at OES—Ogletree Elementary School**

2018-2019 OES Beginning of the Year Important Dates

August 6	Meet the Teacher 5:00 PM
August 8	First Day of School
August 13	PTO Meeting and 3rd Grade Curriculum Night 5:15-6:00PM
August 14	4th Grade 5:15-6:00 PM and 5th Grade Curriculum Night 6:00-6:30PM

Auburn Early Education Center Kindergarten Supply List



- 1 ea 3-ring binder (2in,view front)
- 1 bx Broad tip markers (washable, 10 in pkg)
- 1 pk Colored pencils (10 in pkg)
- 1 pk Copy paper (white, 8.5" x 11")
- 2 bxs Crayons (24 bx)
- 4 ea Dry Erase Markers, broad tip
- 2 ea Erasers (pink, large)
- 4 ea Glue sticks (washable)
- 2 pk Pencils (#2, sharpened)
- 6 Plastic folders (2 pockets, 3 prongs, 1 red, 1 blue, 1 green,
1 yellow, 1 orange, 1 purple)
- 1 pr Scissors (blunt tip)
- 1 ea Tape refill (1/2 inch)
- 1 ea Watercolor paint set, 8 colors with brush

Auburn Early Education Center 1st Grade Supply List



- | | |
|-------|---|
| 1 pk | Astrobrights colored paper (multiple colors) |
| 1 bx | Broad tip markers (washable, 10 in pkg) |
| 1 bx | Colored pencils |
| 2 pks | Copy paper (white 8.5" x 11") |
| 2 bxs | Crayons (24 bx) |
| 4 ea | Dry erase markers, broad tip |
| 2 ea | Erasers (pink, large) |
| 8 ea | Glue sticks (washable) |
| 3 ea | Highlighters (thin) |
| 1 ec | Pencil box |
| 3 pks | Pencils (#2, <u>sharpened</u>) |
| 4 | Plastic folders: (2 pockets, 3 prongs,
1 red, 1 blue, 1 green, 1 yellow) |
| 1 pk | Plastic sheet protectors (small pack) |
| 1 pr | Scissors (blunt tip) |
| 1 pk | White card stock |
| | |
| 1 ea | 3-ring binder (size to be determined by teacher) |

**Auburn Early Education Center
2nd Grade
Supply List**



- | | |
|-----------------|---|
| 1 ea | 3-ring binder (1in,view front) |
| 1 bx | Broad tip markers (washable, 10 in pkg) |
| 1 ea | Composition notebook (primary with picture space) |
| 1 ea | Composition notebook (wide rule) |
| 1 pk | Copy paper (white, 8.5" x 11") |
| 2 bxs | Crayons (24 bx) |
| 4 ea | Dry Erase Markers, broad tip |
| 2 ea | Erasers (pink, large) |
| 8 ea | Glue sticks (washable) |
| 2 ea | Highlighter (yellow) |
| 1 pk | Notebook paper (wide rule) |
| 1 ea | Pencil box |
| 1 ea | Pencil pouch (3 ring pencil pouch) |
| 4 pks | Pencils (#2, <u>sharpened</u>) |
| 1 ea | Plastic folder (2 pockets, 3 hole punch, no brads) |
| 7 | Plastic folders (2 pockets, 3 prongs, 1 red, 1 blue, 1 green,
1 yellow, 1 orange, 1 purple, 1 black) |
| 1 pr | Scissors (blunt tip) |
| 1 pk | Sheet protectors |
| 2 ea | Spiral notebook (wide ruled) |
|
 | |
| Optional | |
| 1 bx | Colored pencils (10 in pkg) |

***Assignment Books (purchased by school)**